

NEWBALD PARISH COUNCIL

MINUTES OF THE MEETING OF NEWBALD PARISH COUNCIL HELD ON 11 JULY 2022 AT 7.30PM AT NEWBALD VILLAGE HALL

Present: Councillors B. O'Sullivan (Chair), D. Stewart (Vice Chair), D. Blamires, J. Howard, G. Lewis, J. Marshall, J. Platt, B. Smith

In attendance: Suzanne Smith (Clerk to the Council), County Cllr. K. Beaumont, 1 member of the public

1. PUBLIC FORUM

The member of the public asked what measures the Parish Council had in mind for Townside Road. The Clerk said that NPC had asked for signs warning that the road was single track with a blind bend at each end, but that ERYC was yet to respond to the request.

The member of the public stated that she was totally opposed to any suggestion of removing the diagonal road across the village green. The Chair reassured her that nothing would happen without extensive consultation.

The member of the public left the meeting.

County Cllr. Kevin Beaumont offered his support with any matters arising and said that he was fully available to be contacted at any time.

It was agreed that the outstanding matters at item 12 would be raised with Cllr. Beaumont.

Cllr. Beaumont left the meeting

2. APOLOGIES

Cllr. M. Bushby – ill
Cllr. E. Openshaw - ill
Cllr. S. Wright - away

3. DECLARATIONS OF INTEREST

3.1. Declarations of Interest

Cllr. Lewis – items 21, 22 – non pecuniary
Cllr. Marshall – item 15 – non pecuniary

3.2. Dispensations – none.

4. APPROVAL OF MINUTES

Resolved: that the minutes of the meeting held on 6 June 2022 are signed as a correct record.

5. RECRUITMENT OF NEW CLERK AND RESPONSIBLE FINANCIAL OFFICER

5.1. Use of Urgent Decision Procedure

Resolved: that the use of the urgent decision procedure is approved. See Appendix 1.

5.2. Update about the applications received

Three applications had been received.

Resolved: that all three candidates are invited for interview.

5.3. Interview Process

Resolved: that the Clerk has delegated authority to organise and conduct the interviews in consultation with the Chair and Vice Chair, and to decide who will be the successful candidate.

6. FINANCE

6.1. Financial Report

The Clerk tabled the financial report.

Resolved: that the report is received and noted. See Appendix 2.

6.2. Approval of Payments

Resolved: In accordance with financial regulations, the following payments were noted and/or approved. Clerk to arrange payment where appropriate.

30-Jun-22	Unity Service Charge	Bank Charge	-18.00
30-Jun-22	B/P to: HMRC Cumbernauld	Tax+NI	-258.38
30-Jun-22	B/P to: Miss S F Smith	CLERK SALARY	-1,229.26
30-Jun-22	B/P to: East Riding Pensio	PENSION PAYMENT	-367.99
29-Jun-22	Pocket: Createsend	EMAIL SUBSCRIBERS	-5.00
28-Jun-22	B/P to: North Newbald PFA	SOBER HILL GRANT	-11,880.00
13-Jun-22	Pocket: Microsoft	MS EXCHANGE	-3.60
13-Jun-22	Pocket: Microsoft	MS OFFICE	-11.28

The Clerk also raised the fact that she needed to purchase a mobile for the council so that she could change the security settings.

Resolved: that the Clerk has delegated authority to spend up to £100 on a mobile phone.

6.3. Request for funding from the Church.

Members considered a request from the church for help in paying for securing the kitchen and installing CCTV cameras following a break-in last week.

Resolved: that the church is granted £100 from NPC grant fund and advised to apply to the Sancton Hill Wind Farm Community Benefit Fund.

7. PLANNING

7.1. Notices of Decision

The following decisions were noted:

22/01676/TCA - NORTH NEWBALD CONSERVATION AREA - Remove 1 no. Pine tree due to concerns over safety, dropping branches and shading – **no objections raised**. Note there was no requirement to plant an alternative tree.

22/01333/PLF - Erection of a single storey extension to rear, porch to front, external alterations, and erection of a detached outbuilding to rear following the removal of the existing conservatory – Sandalgrove, Townside Road - **planning permission granted**.

7.2. Planning Applications

7.2.1.21/02436/PLF - Variation of Conditions 2 (external materials), 3 (sample wall panel) and 4 (external fenestration works), and 16 (approved plans) of planning permission 21/02436/PLF (Erection of a replacement dwelling with external and internal alterations to existing outbuilding, alterations to increase width of access, and partial change of use of paddock to domestic garden) [AMENDED DESCRIPTION AND PLANS – Holmlea, South Newbald Road.

Resolved: that Newbald Parish Council has no observations to make on this planning application.

7.2.2.22/01676/TCA – Remove 1 pine tree – Mires Farmhouse, The Mires - To ratify the decision made by email to make no observations, other than requesting that replacement trees should form part of the conditions.

7.3. 20/001149/PLF – Erection of 2 livestock buildings for pigs – Cliffe Road.

No matters were raised in relation to this. Cllr. Platt observed that the fencing around the site had been removed.

7.4. Development of Hall Farm (Planning Application 20/03469/PLF)

No matters were raised.

8. SEWAGE LEAKS AND FLOODING

8.1. Current Leaks and flooding

No matters were raised in relation to this.

8.2. West Wolds Slow the Flow

The Chair outlined the progress WWSTF was making. She had attended the meeting WWSTF had arranged with the landowners. There are big grants available for the work of slowing the beck.

Sophisticated drones cameras will be mapping the beck in Newbald and other areas.

It was noted that many of the culverts are not big enough, leading to flooding problems. WWSTF could access grants to have these culverts widened.

8.3. Request for Community Representatives to Take Part in a Flood Incident Engagement Exercise

Resolved: that NPC does not currently have the resources to take part.

9. CLEARING THE MIRES AND THE BECK

Members noted that the YWT had done some clearance work on the Mires. There had been 3 YWT volunteers, who were joined by a Newbald volunteer.

Resolved: to put together a volunteer working party to help clear the beck. To this end, the clerk will check the situation with regards to insurance of the volunteers and whether a disclaimer could be used to limit the council's liability. YWT staff were happy to help train the volunteers.

The Clerk said she had the letters ready to go out to residents who live next to the beck regarding clearance work in the beck. Cllr. Blamires questioned whether it was perhaps too strongly worded as some residents feel that they do not have riparian responsibilities.

The Clerk said she would furnish him and the Chair with the legal document produced by ERYC relating to the beck in Newbald. This had been commissioned by NPC to try and ascertain once and for all whether properties on Eastgate had riparian responsibilities, given there was a footpath between their houses and the beck. ERYC had concluded that they did.

It was agreed that it would be better to wait before sending out the letter until further discussions had been held.

10. RELATIONSHIP WITH ERYC**10.1. Attendance at ERYC's Town and Parish Council Event**

Resolved: that the Chair and Cllr. Marshall attend the August event in Goole and Cllr. Lewis attends the event in Driffield on 28th July.

11. PUBLIC SPACE PROTECTION ORDER

The Clerk said that the changes to this were only to correct a clerical error made by ERYC in the past. Therefore, there were no concerns as the public space protection orders were going to remain the same.

12. HIGHWAY AND STREETSCENE MATTERS**12.1. ERYC report following the meeting in the village with an ERYC representative.**

The Clerk said that she had not yet received this

12.2. Feedback from ERYC about who has maintenance responsibilities for the litter bins.

Not yet received.

12.3. Feedback about requests to Highways for signage for Townside Road

Not yet received.

12.4.Possible signage to direct people to the village hall car park

The Clerk tabled the costs of the dog fouling signs and posts which had been installed a couple of years ago. She had asked for updated prices but only received one so far. It was estimated that the current total price for 4 signs, including installation, would likely be about £500.

Resolved: that 4 signs are ordered, and they are installed near the entrance to South Newbald Road, at the top of Westgate, on the grass outside the Village Hall and on Eastgate near the back of Pear Tree Cottage.

12.5.Update from ERYC on the refurbishment of directional signs on the A1034 near Westgate

Not yet received.

12.6.New highway or street scene matters

Cllr. Lewis questioned the work due to take place on South Newbald Road to make the bin more accessible. The Clerk said she was still waiting for a quote for this but would approach some other people too. She will put this back on the agenda for August.

13. PLANTING AT CO-OP CORNER

Members discussed the possibility of planting some trees at Co-op corner. While many felt it would be a very good idea to have small trees there, it was noted that a member of the public had raised strong objections, as the trees would block her light and the roots potentially undermine her house.

Members agreed that only very small trees could be sited there and none that would obstruct the window.

They did however feel that the site warranted tidying up. Cllr. Blamires presented some ideas for a layout that would improve the site and turn it into an attractive space.

Resolved:

- i. that the Clerk approaches ERYC to see if it would grant permission for such changes to the space.
- ii. that ERYC is asked to carry out the tidying work, such as removing the ivy, which they had said they would do on the village walkabout.
- iii. That the clerk creates 2 signs asking people to water the planters with water from the beck. (The Chair will provide 2 watering cans for this purpose).

14. EMERGENCY PLAN

The Chair provided the Clerk with the amended version of the emergency plan to finalise. It was noted that the new clerk's details would also need to go on there. Therefore, this would come back to a future meeting for approval.

15. MENTAL HEALTH SPACE AT THE PRATTWOOD

Cllr. Marshall said that the Charity Commission had not agreed the proposed new wording for the charity. So, this would need to be looked at again.

The main practical job now is to clear the Himalayan Balsam.

16. NEIGHBOURHOOD PLAN

Cllr. Lewis said that he had looked at several examples of neighbourhood plans, some were very long, others more concise. Any plan must be agreed by ERYC and so it is arguably a relatively weak document as NPC may not be able to include everything it would like to. ERYC also retain the right to override it when making planning decisions.

Several councillors felt that it was important to create one, so that Newbald was prepared as best it could be for any contentious planning applications. Neighbourhood plans are a material planning consideration.

Resolved: that an initial public meeting is held with residents to determine their thoughts on the neighbourhood plan and what issues are important for them in the village going forward. The meeting will be held sometime in the Autumn and advertised in the next newsletter.

17. SIGNAGE AT THE ENTRANCE TO THE VILLAGE

The Clerk tabled some ideas to get a feel for what Members would like.

Members felt a sign would be better than a plant trough. One particular example, a round aluminium sign with artwork in the centre, was chosen as being a good starting point.

Resolved: that a local artist is approached and asked how much he would charge to draw a similar picture depicting the church, the beck, and a water vole.

18. ERYC GRASS CUTTING IN NEWBALD

No issues were raised this month.

19. CEMETERY

19.1. Grave that needs upgrading to NAMM standards

The Clerk said that the quote she had received to upgrade the grave was £536.50 from Everingham, which was the supplier NPC had the most confidence in.

Resolved: that NPC asks Everingham to carry out the work, after the Chair has had a word with the family.

19.2. Cemetery decisions made by email

Resolved: that the decision i) to charge the additional inscription to a resident who wanted to replace a badly weathered headstone and ii) to make no charge to the same resident to place a very small plaque on an unmarked grave was ratified.

19.3. Updating of cemetery regulations and/or price list

Members did not feel this was necessary.

19.4. Development of the cemetery

It was agreed that this matter could form part of the future neighbourhood plan and should therefore come off the agenda for now.

20. ERNLLCA

Members decided that they did not wish to appoint any representatives.

21. NPFA

The gala had taken place. Although smaller than in previous years, it had been a big success and raised a lot for the charity.

22. VILLAGE HALL

Cllr. Lewis said that there were no particular updates.

The Village Hall had been broken into and they would look at security camera footage to see if any activity could be spotted.

23. NYPP

Cllr. Stewart said that NYPP had informed her too late about their meeting, so she did not have an update.

24. ERYC COUNCILLORS

See Minute 1 – Public Forum.

25. INFORMATION EXCHANGE - None.**26. CORRESPONDENCE**

26.1. Free Trees for the 2022-23 Tree Planting Season – Email received on 4 July 2022 from the Tree and Woodland Creation Officer at The Conservation Volunteers.

Members felt that this would be a good opportunity but that the timing was not quite right. The Clerk agreed to write to the organisers and tell them that NPC is interested but will come back to the project down the line.

The Chair raised the problem of dead trees around the village, including outside the school, on the Mires and on Trundlegate. The Clerk said she had notified the company, but they had not yet responded. It was agreed that the Clerk should approach Henleys to see if they could quote for coming to remove the dead trees and replacing them with new ones.

26.2. The Anne Robson Trust - Request for support and raising of awareness for this charity which provides end of life support – Noted.

26.3. Opportunity to be stand for election to become a member of the ERNLLCA District Committee – Noted.

26.4. Consultation on the Potential Area of Outstanding Natural Beauty designation for The Yorkshire Wolds

Resolved: that the Clerk should respond favourably on behalf of the parish council.

26.5. ERNLLCA Training Opportunity – Being a Good Councillor – Part 1 on 19th July, Part 2 on the 20th July – email received from the Administration Officer, ERNLLCA. – noted.

Meeting closed at 9.29pm