

# NEWBALD PARISH COUNCIL

## MINUTES OF THE MEETING OF NEWBALD PARISH COUNCIL HELD ON 7 JUNE 2021 AT 7.30PM AT NEWBALD VILLAGE HALL

**Present:** Councillors G. Steward (Chairman), B. O’Sullivan (Vice Chairman), J. Barratt, M. Bushby, G. Lewis, J. Marshall, S. Milner, E. Openshaw, B. Smith.

**In attendance:** Suzanne Smith (Clerk to the Council), County Cllr. P. Greenwood.

### 1. PUBLIC FORUM – none.

### 2. APOLOGIES

Cllr. J. Howard – ill  
Cllr. D. Stewart – away.

### 3. DECLARATIONS OF INTEREST

#### 3.1. Declarations of Interest

Cllr. Lewis – items 23, 24 – non pecuniary  
Cllr. Marshall – item 7 – non pecuniary  
Cllr. Milner – item 23 – non pecuniary  
Cllr. Openshaw – item 23 – non pecuniary  
Cllr. O’Sullivan – item 6-4 – non pecuniary

#### 3.2. Dispensations – none.

### 4. APPROVAL OF MINUTES

**Resolved:** that the minutes of the meeting held on 5 May 2021 are signed as a correct record.

### 5. FINANCE

#### 5.1. Internal Financial Controls

**Resolved:** that having reviewed them throughout the year, that NPC can confirm the effectiveness of NPC’s internal financial controls.

#### 5.2. Internal Auditor’s Report

**Resolved:** that Members of NPC have received the Internal Auditor’s report for the 2020-21 financial year and that action has been taken to address the minor issues raised.

#### 5.3. Governance Statement 2020-2021

Having kept the Governance Statement and financial controls continually under review, it was:

**Resolved:** that Newbald Parish Council states yes to all assertions that form part of the Annual Governance Statement 2020/21 and that this is duly approved and signed for submission to external

audit.

#### 5.4. 2020-21 Accounting Statements and Supporting Documents

The Clerk tabled the bank reconciliation, variances, and Receipts & Payments account.

**Resolved:** that the supporting documents are approved for submission for external audit.

#### 5.5. Approval of Accounting Statements which form part of the Annual Return 2020-21

The Clerk tabled the Accounting Statements within the Annual Return which had already been signed by the Responsible Financial Officer and checked by the Internal Auditor.

**Resolved:**

- i. that the Accounting Statements are approved.
- ii. the Accounting Statements and Annual Return for 2020-21 are signed by the Chairman and submitted for external audit.

#### 5.6. Appointment of Internal Auditor for 2021-22

**Resolved:** that Alan Johnson is appointed as Internal Auditor for the year 2021-2022.

#### 5.7. Approval of Payments

**Resolved:** In accordance with financial regulations, the following payments were noted and/or approved. Clerk to arrange payment where appropriate.

<u>Date</u>	<u>Payment</u>	<u>Payee</u>	<u>Reason</u>	<u>Payment Type</u>
14/05/2021	£3.60	Microsoft exchange	.gov.uk email address	Pocket
14/05/2021	£11.28	Microsoft	MS Office 365 subscription	Pocket
24/05/2021	£53.60	Solopress	Printing of June newsletter	Pocket
02/06/2021	£462.60	Shed Grounds Maintenance	Grass cutting – cemetery/ churchyard	Int. Payment
02/06/2021	£15.00	Ms. Thurlow-Moss	Delivery of newsletter	Int. Payment
02/06/2021	£15.00	Ms. Thurlow-Rai	Delivery of newsletter	Int. Payment
29/05/2021	£5.00	Createsend/ Com	Send emails to email list	Pocket
02/06/2021	£367.99	ERPF	Pension contributions	Int. Payment
02/06/2021	£1,234.18	Miss. S. F. Smith	Clerk salary	Int. Payment
02/06/2021	£247.30	HMRC	Tax and National Insurance	Int. Payment
02/06/2021	148.40	Rialtas Business Services	Annual charge for accounting software	Int. Payment

## 6. PLANNING

### 6.1. Notices of Decision

The following decisions were noted:

**21/00914/VAR** - Variation of Condition 2 (soft landscaping), Condition 3 (existing hedgerow) and Condition 7 (approved plans) of planning permission 19/04042/PLF – **planning permission granted.**

**DC/21/01400/TCA** - Fell 1 no. Goat Willow tree (T1) due to tree outgrowing its situation and there are other trees in the close vicinity - Beck Farm 22 Eastgate – **no objections raised.**

### 6.2. Planning Applications

**6.2.1. 21/01710/VAR**- Variation of Condition 3 (landscaping) and Condition 7 (approved plans) of planning permission 13/01722/PLF (Erection of 2 no. general purpose agricultural pig finishing buildings and extension to an existing pig finishing building) to allow additional landscape planting – Wrangmandale Wold, Beverley Road.

*Resolved:* that NPC has no observations to make on this application.

**6.2.2. 21/01709/CLE** - **Certificate of Lawfulness for the erection of a livestock building for the housing of pigs** – Wrangmandale Wold, Beverley Road.

*Resolved:* that NPC has no observations to make on this application.

### 6.3. 20/001149/PLF – Erection of 2 livestock buildings for pigs – Cliffe Road.

The Clerk informed members that work that had been carried out on the site to erect an amphibian fence had been classed as permitted development rather than the first stage of meeting a condition of the planning consent. ERYC Enforcement had therefore closed their case. ERYC's decision to allow the applicant to carry on with such work without the necessary licence from Natural England continues to be challenged by Tracey Watson. The clerk had though secured confirmation from ERYC that the fencing work will under no circumstances be classed as the start of the development and hence a reason for the planning permission not to expire at the end of three years.

### 6.4. Development of Hall Farm (Planning Application 20/03469/PLF)

Cllr. O'Sullivan confirmed that she had spoken against the application at the ERYC Eastern Area Planning Committee meeting that morning.

ERYC Councillors had been divided about the application.

In the end, discussion about the application was deferred pending a section 106 agreement and a re-submission of alternative plans with different roof tiles.

### 6.5. Building work at the Mires

Cllr. Marshall said that the work being carried out was being kept under observation by ERYC Enforcement to ensure that it falls within permitted development. At this early stage, it is hard to assess whether the rules are being adhered to.

## **6.6. Draft East Riding Local Plan**

Members agreed that they would look at the draft update to the East Riding Local Plan, which was open for consultation.

**Resolved:** that the Clerk has delegated authority to respond on behalf of Newbald Parish Council after gathering all Councillors' views.

## **7. SEWAGE LEAKS AND FLOODING**

### **7.1. Current Leaks and flooding**

Cllr. Marshall and Cllr. O'Sullivan talked about Yorkshire Water's commitment to line (sleeve) the sewage pipes in Newbald to help prevent future sewage floods. There was not yet any clarity on exactly where this would take place and concern was raised that it might result in more surface water flooding and/or the sewage problems being shifted to other areas.

Yorkshire Water and ERYC senior executives had committed to holding a meeting with NPC representatives to discuss the future plans. No date had been firmed up for this yet.

Yorkshire Water had said that it would share the footage of the camera investigations they had been doing, but this had not happened yet.

It was noted that Yorkshire Water vans had been seen up at the site of the former underground reservoir. Cllr. O'Sullivan was still concerned that the decommissioning of this reservoir may have something to do with the acute sewage and flooding problems the village had experienced a few weeks back.

The Chairman noted that any investigations and remedial would take some time and the situation would need to be monitored and discussed down the line.

### **7.2. Dredging the Beck**

Cllr. Marshall expressed concern that the beck was so choked with weeds on The Mires that the water could not flow freely.

It was agreed that the Clerk would see if the usual annual clearance work by Yorkshire Wildlife Trust could be brought forward, whilst still ensuring that the water voles' habitat was protected.

### **7.3. West Wolds Slow the Flow**

Cllr. O'Sullivan and the Clerk said that the meetings were still at the stage where information about flooding zones was being collated into one large map. In addition, NPC would soon need to arrange a date for a public consultation, preferably to coincide with an existing event.

## **8. SAFETY INSPECTIONS OF THE CHURCHYARD, CEMETERY, MIRES AND THE GREEN**

Cllr. Openshaw highlighted the main issues coming out of the safety inspections.

He said that, while there was little that had to be done in terms of safety, there was quite a lot that needed to be done to make the areas look better cared for.

The main issues, which should be addressed first included the following:

- 1) Rabbit holes in the cemetery
- 2) Moss on the centre path of the Churchyard needs removing.
- 3) Paving on the main path to the South Nave in the Churchyard needs replacing.
- 4) Fragmentation of the Centenary Bench on The Green needs addressing before the structure deteriorates further.
- 5) Poor grass cutting on The Green, particularly around the streetlights and the signs.
- 6) Wooden notice board on the Green is looking very weathered and unsightly and needs replacing with a recycled plastic one.
- 7) Large Willow tree on The Mires needs examining by a tree surgeon.

He also suggested we should discuss with Yorkshire Wildlife Trust whether it would be a good idea to keep the grass in the very far part of The Mires uncut to create a wild area.

In addition, he noted that it was time to check all the headstones again in both the Cemetery and the Churchyard.

The Clerk said that she would over time seek quotes for these things and bring them back to Council for consideration.

## **9. STREET LIGHTING ON TOWNSIDE ROAD**

Members heard further information about possible streetlighting solutions for Townside Road, including quotes for the installation of standard streetlights and alternative solar lights.

The Clerk also tabled a petition of residents of Townside Road which demonstrated that many did want streetlights, although some did not, and a couple were concerned about light pollution.

Given that Townside Road is a minor road and Newbald a rural village, some Members felt that it was not an appropriate place for streetlighting. Installing it would also set a precedent for the rest of the village; other residents may request streetlights for other roads. This would be unaffordable, and also contentious, as many people in the village actively oppose streetlights.

**Resolved:** that NPC does not install streetlights on Townside Road. (*Cllrs. Milner and Openshaw abstained.*)

## **10. TRAFFIC CALMING MEASURES AND TACKLING EXCESSIVE PARKING**

### **10.1. ERYC Feedback**

The Clerk reported that, despite being offered financial help by residents towards traffic calming measures for Burgate/ High Hunsley Road, ERYC was still maintaining that Newbald did not meet the criteria for any such scheme as it was deemed to be too safe.

**Resolved:** that NPC asks the ERYC Senior Engineer to come out to the village again and meet with the residents offering to fund a traffic calming project.

### **10.2. South Newbald Road and Townside Road**

It was further agreed that ERYC would be asked to also look at the problems being experienced on South Newbald Road and Townside Road in relation to speeding vehicles.

### **10.3. Other Traffic/Parking Issues**

Members discussed the problem of visitors leaving their cars parked in inappropriate places around the village. They considered whether leaflets/ cards could be created and left on windscreens signposting people to the Village Hall car park instead.

Cllr. Openshaw said that, while they already had a successful arrangement with some walking groups who parked at the Village Hall leaving money in an honesty box, the Village Hall Management Committee would need to discuss whether it was appropriate to encourage more people to park there. They did not want the parking to end up being to the detriment of Village Hall users. It may be better further down the line, after phase 3, then maybe the Parish Council could pay for signage directing people to the Hall.

It was agreed that the Village Hall representatives would come back with more information at a future NPC meeting.

## **11. REQUESTS FOR FUNDING**

Members considered 2 requests for funding from village charities.

### **11.1. Newbald Playing Field Association (NPFA)**

NPFA had asked for help because they had struggled with fundraising due to the Covid-19 pandemic. They had not been able to hold the gala or any race nights. They hoped NPC would pay for their grounds maintenance costs.

Members felt that it would be appropriate to ask to see their financial records before determining whether to help and by how much.

One Member also suggested that NPC could do more research into Cherry Burton Cricket Club and how it is funded as it may provide some ideas for NPFA.

### **11.2. Newbald Young People's Project (NYPP)**

NYPP had appealed NPC's decision not to pay for the wages of youth workers. They had sought to demonstrate that other parish councils did pay such wages. However, none of the few examples they gave were of parish councils paying the wages of external organisations.

Members continued to feel that it was important that the parish council did not support an organisation which was unsustainable. This would set a precedent which could lead to other charities legitimately asking for help with wages. The parish council could not afford to help everyone.

## **12. TREES ON THE MIRES**

The Clerk said that she had still not heard back from ERYC about this, so she would bring this back to a future meeting.

## **13. YEW TREE ON EASTGATE**

Cllr. O'Sullivan raised concerns that the old Yew Tree forming part of Hall Farm was dying. She thought it might be being poisoned.

It was agreed that a tree consultant from the village would be asked informally to come and give their opinion.

**14. MAINTENANCE WORK ON SOUTH NEWBALD ROAD**

The Clerk said she had obtained some quotes.

Time being short, this item was deferred.

**15. POSSIBILITY OF A SHOP IN NEWBALD**

Time being short, this item was deferred.

**16. FUTURE PLANS FOR CEMETERY**

Time being short, this item was deferred.

**17. ST. NICHOLAS' CHURCH**

Cllr. Bushby briefly outlined the funding problems facing the Church. He was grateful for the fundraising page that had been set up and promoted by NPC via the newsletter. He was also thankful for a substantial donation from a resident to help meet the costs of restoring the stonework.

He said there was a risk he would have to leave the parish at the end of his term, which was in Spring 2022, at which point Newbald would need to share a Vicar with neighbouring parishes.

The Church is being very proactive in applying for funding and thinking of ways in which it can raise money to stay afloat, maintain the stonework and pay more of what it owes monthly to the York Diocese.

**18. CHRISTMAS LIGHTS**

Time being short, this item was deferred.

**19. LITTER PICKING ROLE**

Time being short, this item was deferred.

**20. DEFIBRILLATOR TRAINING**

Time being short, this item was deferred.

**21. CONVEX SAFETY MIRROR ON THE MIRES**

Time being short, this item was deferred.

**22. NPFA**

Cllr. Lewis said that he had nothing further to report at this moment in time.

**22. VILLAGE HALL**

The Village Hall would soon know whether it had secured funding for Phase 3.

### **23. ERYC COUNCILLORS**

All matters had been discussed earlier in the meeting.

### **24. INFORMATION EXCHANGE**

- 24.1.** Cllr. O’Sullivan requested that a thank you letter be sent to Mrs Levitt for her work at Co-op corner.
- 24.2.** The Chairman raised the issue of the weeds at High Hunsley cross-roads. They had shot up so quickly that it was obstructing the line of sight when driving.
- 24.3.** Cllr. O’Sullivan raised the problem of the inside of the old phone box which houses the defibrillator. The light was full of flies, and it would be good if NPC could discuss having it cleaned out.

### **25. CORRESPONDENCE**

- 25.1. Invitation to attend ERYC – Parish Council liaison meetings** on Tuesday 22 June and Thursday 24 June, which will include an update on changes to planning legislation. – noted.
- 25.2. Details about the new Police & Crime Commissioner and information on a new Fraud Prevention Campaign** – email received 20 May 21 from Humberside Police – noted.

**Meeting closed at 9.30pm**