

# NEWBALD PARISH COUNCIL

## MINUTES OF THE MEETING OF NEWBALD PARISH COUNCIL HELD ON 7 APRIL 2021 AT 7.30PM VIA ZOOM

**Present:** Councillors G. Steward (Chairman), B. O’Sullivan (Vice Chairman), M. Bushby, J. Howard, G. Lewis, J. Marshall, S. Milner, E. Openshaw, B. Smith, D. Stewart.

**In attendance:** Suzanne Smith (Clerk to the Council), County Cllr. P. Greenwood, County Cllr. B. Gateshill, 3 members of the public.

### 1. PUBLIC FORUM – none.

### 2. CO-OPTION OF COUNCILLOR

**Resolved:** that Jack Marshall is co-opted on to the Council. (Cllr. O’Sullivan proposed, Cllr. Smith seconded)

The Chairman welcomed him onboard.

### 3. APOLOGIES

- 1) Cllr. J. Barrett – does not have the technology to attend by Zoom.
- 2) Members considered the continued absence of Cllr. Barrett. This was due to him having to shield and not having the technology to attend by Zoom.

**Resolved:** that the Council accepts Cllr. Barrett’s reasons for his continued absence and these are accepted up to the June 2021 meeting. At that point, the Council intends to meet in person again and hopefully, Cllr. Barrett will be able to attend.

*Cllr. M. Bushby joined the meeting at this point.*

### 4. DECLARATIONS OF INTEREST

#### 4.1. Declarations of Interest

Cllr. Howard – items 9, 22 – non pecuniary  
Cllr. Lewis – items 21, 22 – non pecuniary  
Cllr. Marshall – item 9 – non pecuniary  
Cllr. Milner – items 22 – non pecuniary  
Cllr. Openshaw – item 22 – non pecuniary  
Cllr. O’Sullivan – item 7-4 – non pecuniary

#### 4.2. Dispensations – none.

### 5. APPROVAL OF MINUTES

**Resolved:** that the minutes of the meeting held on 1 March 2021 are signed as a correct record.

## 6. FINANCE

### 6.1. Financial Report

The Clerk tabled the financial report for the whole financial year ending 31/03/2020. She said that she would shortly be submitting the parish council's records for internal audit.

**Resolved:** that the financial report is received and noted. (See Appendix 1.)

### 6.2. Approval of Payments

**Resolved:** In accordance with financial regulations, the following payments were noted and/or approved. Clerk to arrange payment where appropriate.

<u>Date</u>	<u>Payment</u>	<u>Payee</u>	<u>Reason</u>	<u>Payment Type</u>
4/03/2021	£89.00	Cheapest Print Online	Printing of newsletter	Pocket
5/03/2021	£150.00	Beverley Signs & Graphics	Dog fouling permanent signs	Int. Payment
8/03/2021	£35.00	Information Commissioner's Office	Data protection fee	Direct Debit
11/03/2021	£898.28	Shed Grounds Maintenance	2 months of grass cutting fees	Int. Payment
11/03/2021	£166.61	ERYC	Business rates for the cemetery	Int. Payment
13/03/2021	£3.60	Microsoft exchange	.gov.uk email address	Pocket
13/03/2021	£11.28	Microsoft	MS Office 365 subscription	Pocket
14/03/2021	£14.39	Zoom Video Communications	Ability to hold online meetings	Pocket
22/03/2021	£148.50	CWS Maintenance	Installation of signs	Int. Payment
22/03/2021	£15.00	Ms. Thurlow-Moss	Delivery of newsletter	Int. Payment
22/03/2021	£15.00	Ms. Thurlow-Rai	Delivery of newsletter	Int. Payment
23/03/2021	£108.00	The Defib Pad	Defibrillator pads	Pocket
26/03/2021	£29.99	Norton	Antivirus software	Pocket
29/03/2021	£5.00	Createsend/ Com	Send emails to email list	Pocket
31/03/2021	£367.99	ERPF	Pension contributions	Int. Payment
31/03/2021	£1,232.38	Miss. S. F. Smith	Clerk salary	Int. Payment
31/03/2021	£249.99	HMRC	Tax and National Insurance	Int. Payment
31/03/2021	£104.00	Miss S. F. Smith	Clerk expenses August 2020-March 2021	Int. Payment

## 7. PLANNING

### 7.1. Notices of Decision

The following decisions were noted:

**20/001149/PLF** – Construction of a dormer window to rear and installation of rooflight to front – Redmere, 5 The Mires – **planning permission granted.**

**20/04185/PLF** – Erection of single story extension with porch canopy to front and single storey extension to rear – 3 Spring Bank - **planning permission granted.**

## **7.2. Planning Applications**

**7.2.1 21/00966/TCA - NORTH NEWBALD CONSERVATION AREA - Crown lift group of beech trees (TG1)** to a height of 5.5m over drive and public highway and fell 1no. Conifer tree (T1) – Sunnyside House, Galegate.

*Resolved:* that NPC has no observations to make on this application.

## **7.3. 20/001149/PLF – Erection of 2 livestock buildings for pigs – Cliffe Road.**

Members had noted that the judicial review being pursued by the resident that lives on Cliffe Road was still in its early stages. ERYC was standing firm in its determination that it had followed correct procedures and not used the wrong part of the coronavirus law when choosing to extend the outline planning permission.

The paperwork had been submitted to the court.

## **7.4. Development of Hall Farm (Planning Application 20/03469/PLF)**

Members ratified the extra submission which the clerk had written, which had provided the planning committee with further details about the recent sewage problems in the village. A date for the committee meeting had not yet been received.

Cllr. Lewis let Members know that cars are parking illegally on pavements on Monckton Rise outside the new properties there. Clearly, the residents in the properties were not using their garages as parking spaces. This is of no surprise. Garages are never used as parking spaces and should therefore not be counted as such when ERYC is considering planning applications. Despite NPC making ERYC aware of this in its past comments, it always seems to be overlooked by the planning authority.

It was agreed that this will go on the agenda for the next meeting. While nothing can be done at Monckton now, there may be the opportunity to ensure there is better parking allocation at any future new developments.

## **8. STREET LIGHTING ON TOWNSIDE ROAD**

Members discussed a request from a Member of the public to install streetlights on Townside Road.

Cllr. O’Sullivan felt that it was not an environmentally friendly option and would be contrary to ERYC policy. Although NPC had agreed to install a light on South Newbald Road, that was very different circumstances, it being a main road and with school children arriving home in the dark.

The Chairman said he did not feel the Council had the budget to install another streetlight and Townside Road would need several.

It was noted that in any case many residents in Newbald are very much against any extra lighting in the village as it spoils the night sky.

Cllr. Marshall questioned whether alternative options might be possible which would please everyone. An example might be low level lights on timers, which run on renewable energy. There could even be some grants available to fund such lights.

It was agreed that the Clerk would look further into possible options and this would be brought back to a future meeting.

## **9. SEWAGE LEAKS AND FLOODING**

### **9.1. Current Leaks and flooding**

The Clerk said that she and Cllr. Marshall had attended a meeting with Yorkshire Water (YW) senior executives on Friday 26<sup>th</sup> March. YW acknowledged that its primary function is to prevent residents from experiencing sewage and to stop sewage from polluting the environment (i.e. Public health and sanitation.)

YW said it was looking to stand down the ‘vactors’ because the groundwater level was dropping significantly. They did not feel that they were needed anymore. They assured us that if they proved to be necessary again, they would come straight back out.

As the water level is lower, they had jetted the system to get rid of any blockages and debris. As a result, Cllr. Marshall noted that a blockage moved further down the sewer beyond Newbald towards Ellerker.

YW committed to putting a camera into the sewer to look at where the points of water ingress are. They will work with other agencies - ERYC and EA - to try and prevent the water from finding its way in. Initially, they will look for quick fixes that could immediately help the situation. They said they would share the results of this with NPC when they have them.

Beyond this, they have committed to a wider investigation, which could take about 12 weeks, looking at the whole of the area. It will consider the impact of rainfall, impact of ground water and management of surface water. They will speak to riparian owners and other agencies.

This comprehensive investigation will provide intelligence which will then be fed into a plan, which will address the issues. The investment required will take place over the long term as their budgets allow and depends of course on what is found. They did stress that their budget has to serve the whole of Yorkshire, so they must bear that in mind in any work that they do.

YW representatives expressed their wish to work closely with the Parish Council.

Cllr. Marshall does not feel that a bigger sewer is necessary. There are many things going into the sewer that shouldn't be. Members of the public need to be made aware of the importance of being careful what they put down their drains.

Cllr. Sharpe observed that it would be very helpful for NPC to get hold a map showing the layout and types of drains in Newbald.

Members agreed that NPC needed to wait for the outcome of all the investigations. Cllrs. Howard, Marshall and O'Sullivan volunteered to meet with Yorkshire Water as and when the need arose.

### **9.2. West Wolds Slow the Flow**

No specific further information needed to be shared at this time. The next thing would be a consultation with residents about the flooding problems they have been experiencing.

*Cllr. Gateshill left the meeting.*

## 10. MONCKTON MOTOCROSS

Members discussed the Motocross track at the former Monckton shooting ground.

A member of the public had complained to NPC because the track was about to be extended and he felt that was going to mean the noise level for nearby residents would be unacceptable. He was also concerned about the entrance to the site being dangerous, toxic landfill being used to build the track, and water being stolen from Yorkshire Water. Additionally, people are staying on the site in caravans long term without any residential permits.

The Clerk said had spoken to the ERYC Enforcement team. They were already aware of the case and looking into it further.

ERYC had committed to investigating the dangerous entrance to the site, which they had thought was not being used.

Although no planning permission had originally been sought or given for the track, it was now deemed to be lawful as it had been there for over 4 years. The owners of the track need to apply for a certificate of lawfulness. (They had done this before, but the applicant had not provided enough information, so it was refused.)

In terms of the use of the track, again no planning permission was obtained for the change in the use of the land from agricultural to motocross. If the owner can prove that they have used the track for 10+ years, they will be protected from enforcement action. The resident who complained to NPC does not think it has been that long. ERYC is still investigating.

If the original track and use of land are now deemed to be lawful, most likely the extension will not require planning permission. The extension would be at the site of the old shooting ground, so it is the same land use classification as motocross. Again, ERYC is still investigating as to whether the planning permission is necessary.

Members did feel that, although the track had not been noticed by too many in the past, the extended track may prove to be too noisy.

**Resolved:** that NPC supports ERYC and the resident in taking the enforcement action forward (*Cllr. O'Sullivan abstained, Cllr. Lewis voted against*)

## 11. HIGHWAY MATTERS

### 11.1. Speeding on Townside Road

Members considered an email from a resident concerned about the large number of speeding (often large) vehicles driving along Townside Road on a daily basis. She felt it was very dangerous – an accident waiting to happen.

**Resolved:** that NPC raises the concerns with ERYC and asks them to do an evaluation.

### 11.2. Other Matters

The Clerk told Members that Mr and Mrs Alistair and Kate Needler had very kindly offered to partially fund a chicane or other speed reducing measure on Burgate. They hoped that some funding could also come from the Parish Council and/or the Sober Hill Wind Farm Community Benefit Fund.

It was agreed that the first step was to approach ERYC to ascertain what the most suitable traffic calming measure would be and to get a quote for it.

## **12. TREES ON THE MIRES**

The Clerk said that she was still waiting to hear back from ERYC about this, so she would bring this back to a subsequent meeting.

## **13. MAINTENANCE WORK**

Members considered a request from a member of the public for some clearance work to be carried out to Newbald footpath no. 1 from the Old Forge on South Newbald Road to Manor Farm.

It was agreed that the Clerk would get a quote to carry the work out.

## **14. NEIGHBOURHOOD PLAN**

Following the meeting with the ERYC neighbourhood plan expert, Members considered whether it would be a good idea to commit to producing a Neighbourhood Plan for Newbald.

On balance, Members felt that the plan would be expensive, time consuming and the final report's contents so controlled by ERYC that it would not serve its purpose. It would not protect the village from unwelcome development.

## **15. CHRISTMAS LIGHTS**

Members considered a quote of £3,565.18 received from ERYC to put a power point on the Green for festive lights.

Cllr. O'Sullivan suggested that this would something the village could fundraise for. One lady in particular had expressed an interest.

She agreed to investigate this and see whether residents were enthusiastic.

## **16. DEFIBRILLATOR TRAINING**

Cllr. O'Sullivan said that she would be happy to provide some informal defibrillator training.

Members noted that in the past the WI had offered to organise such training. It was agreed that they could first be approached again to see if they are interested in taking this forward.

## **17. PENFOLD LAKE**

Cllr. Lewis was concerned that the trees and thicket surrounding Penfold lake had been removed, leaving the lake clearly visible from the road (Penfold off Trundlegate). He felt this may be dangerous for children, who may be tempted to walk down to it. The banks are steep and the water dangerous.

Although the owners of the lake had committed to putting a fence right round it, they had not yet, nor had they put any warning signs up.

He said he would keep an eye on it. Hopefully, they would put the fence up very soon.

**18. LITTER BIN ON SOUTH NEWBALD ROAD**

Cllr. Lewis said that the litter bin on South Newbald road was becoming hard to reach because it was on top of a mound.

It was agreed that the Clerk would seek a quote to get the steps leading up to the bench extended to include the mound as well.

**19. LITTERING ON THE PLAYING FIELD AND PRIVATE LAND**

Cllr. O'Sullivan said that kids from Market Weighton had been holding parties on the playing field, causing damage, and leaving litter. It seems that for now they had stopped. If they were to start again, action may need to be taken.

**20. DEVOLUTION PROPOSALS**

The Clerk said she had read the ERYC devolution proposals and had not found anything that concerned her.

However, Cllr. Greenwood felt that NPC should be worried about the creation of a Joint Mayoral Authority between ERYC and Hull City Council, even if it was only in relation to a specific amount of money that would otherwise be controlled by central Government.

**Resolved:** that Members of the Parish Council take the time to read about the Devolution Proposal and decide whether they would like NPC to object to the plans.

The Clerk has delegated authority to respond in line with the majority view.

*Cllr. Greenwood left the meeting.*

**21. NPFA**

Cllr. Lewis said that he had nothing to report at this moment in time.

**22. VILLAGE HALL**

Cllr. Milner said that the CCTV had been installed. The Village Hall will re-open on 12<sup>th</sup> April. The Post Office hours had been extended.

**23. NYPP**

Cllr. Stewart reported the following:

- 1) NPFA had held a pizza night on 26<sup>th</sup> March. They had sold 72 pizzas, raising £300.
- 2) They had tried to set up a toddler group, but no one expressed any interest.
- 3) 13-14 children were showing interest in the Friday night sessions, which was very positive.
- 4) The Friday youth club was being offered free until the start of September.
- 5) Their normal childcare lead had said she wanted to stand down, so they had advertised the role and now had 4 people to interview.
- 6) The refurbishment work was going ahead as planned.
- 7) Cllr. Stewart said she had been asked if the Parish Council would consider helping to pay the wages of the staff. It was agreed that this would go on the agenda for consideration again.

## 24. REMOTE MEETINGS

Members considered a government consultation as to whether the option to hold Council meetings online should be extended beyond the current end date of 9<sup>th</sup> May 2021.

**Resolved:** that NPC expresses its support for having the option to hold online meetings.

## 25. ERYC COUNCILLORS

All matters had been discussed earlier in the meeting.

## 26. INFORMATION EXCHANGE

Cllr. O'Sullivan raised the issue of a dangerous culvert on the field opposite the beck next to Townend road.

The following were raised as items that should be on a future agenda for consideration:

- 1) whether to remove the NHS boards at each entrance to the village
- 2) whether to create some 'Welcome to Newbald' signs
- 3) problem parking on the village green.

## 27. CORRESPONDENCE

**27.1. The Great British Spring Clean** – to consider whether we would like to take part – email received on 24 March 2021 from Keep Britain Tidy charity – noted.

**27.2. Full Sutton Category C Prison** – to consider the concerns and request to support a review and petition – email received 19 March 2021 from Cllr. Colin Clarke – noted.

**27.3. The Power of a Local Council and Community Business Partnership** event on Thu 29 Apr 2021 at 12:00 Eventbrite – email received from NALC on 23 March 2021 – noted.

**Meeting closed at 9.49pm**

Date 27/04/2021

Newbald Parish Council Current Year

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Council Detail Report 31/03/2021

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>RECEIPTS</b>						
110 Income						
1076 Precept	48,647	48,647	0			100.0%
1150 Cemetery Income	2,330	0	(2,330)			0.0%
1170 Wind Farm Admin Fee	2,623	0	(2,623)			0.0%
1200 Miscellaneous Income	2,718	0	(2,718)			0.0%
120 Sober Hill Wind Farm						
1100 Sober Hill Wind Farm Income	24,340	0	(24,340)			0.0%
130 Community Renewable Energy						
1180 Newbald Energy Project income	30,000	0	(30,000)			0.0%
999 VAT Data						
115 VAT on Receipts	3,008	0	(3,008)			0.0%
<b>TOTAL RECEIPTS</b>	<b>113,666</b>	<b>48,647</b>	<b>(65,019)</b>	<b>0</b>	<b>0</b>	<b>233.7%</b>
<b>PAYMENTS</b>						
120 Sober Hill Wind Farm						
4155 Wind Farm Grant - Church Rooms	9,900	0	(9,900)		(9,900)	0.0%
4156 Wind Farm Grant - NPFA	4,267	0	(4,267)		(4,267)	0.0%
4157 Wind Farm Grant - St Nicholas	5,654	0	(5,654)		(5,654)	0.0%
4158 Wind Farm Grant - Village Hall	3,737	0	(3,737)		(3,737)	0.0%
4159 Wind Farm Grant - Other	6,180	0	(6,180)		(6,180)	0.0%
4190 Bank Charges	72	0	(72)		(72)	0.0%
130 Community Renewable Energy						
4190 Bank Charges	36	0	(36)		(36)	0.0%
4440 Energy Feasibility Study	29,964	0	(29,964)		(29,964)	0.0%
210 Administration						
3124 Insurance	405	484	79		79	83.6%
4000 Clerk	14,788	14,928	140		140	99.1%
4001 HMRC Tax/NI	2,998	3,175	177		177	94.4%
4002 Pension Cost	4,415	4,873	458		458	90.6%
4100 Administration Expenses	35	50	15		15	70.0%
4110 Training Expenses	0	200	200		200	0.0%
4112 Staff Expenses	156	156	0		0	100.0%
4113 Mileage Costs	38	50	12		12	75.5%
4115 Broadband/Telephone	28	168	140		140	16.6%
4118 IT & Software	1,285	968	(317)		(317)	132.7%
4119 Defibrillator Costs	280	247	(33)		(33)	113.4%
4120 Election Expenses	623	0	(623)		(623)	0.0%
4121 Dog waste costs	82	124	42		42	66.0%
4122 Community Engagement Fees	60	77	17		17	77.9%
4124 Audit Fees	585	592	7		7	98.8%
4125 Room Hire	21	192	171		171	10.9%
4126 Newsletter & Associated Costs	370	398	28		28	92.9%
4127 Postage & Stationery	52	50	(2)		(2)	104.4%
4128 SLCC/ERNLLCA	716	708	(8)		(8)	101.2%
4150 Grants and Donations	450	5,000	4,550		4,550	9.0%
4160 Contingency Fund	0	3,000	3,000		3,000	0.0%
4190 Bank Charges	108	144	36		36	74.9%

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Date 27/04/2021

Newbald Parish Council Current Year

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Council Detail Report 31/03/2021

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>220 Council Activity</b>						
4117 Christmas Tree & Lights	410	391	(19)		(19)	104.9%
4210 Maintenance	475	1,768	1,293		1,293	26.9%
4230 Clock	155	164	9		9	94.5%
4250 Street Lighting	1,366	1,743	377		377	78.4%
4420 Capital Acquisitions	401	1,000	599		599	40.1%
4430 Trees and Plants	2,770	0	(2,770)		(2,770)	0.0%
<b>230 Cemetery</b>						
4116 Council tax/Utilities	311	159	(152)		(152)	195.9%
4210 Maintenance	0	3,900	3,900		3,900	0.0%
4310 Cemetery Development	0	500	500		500	0.0%
4330 Grass Cutting	2,246	2,246	0		0	100.0%
<b>250 Churchyard</b>						
4210 Maintenance	150	3,000	2,850		2,850	5.0%
4330 Grass Cutting	2,246	2,246	0		0	100.0%
<b>999 VAT Data</b>						
515 VAT on Payments	2,304	0	(2,304)		(2,304)	0.0%
<b>TOTAL PAYMENTS</b>	<b>100,138</b>	<b>52,701</b>	<b>(47,437)</b>	<b>0</b>	<b>(47,437)</b>	<b>190.0%</b>
<b>Total Receipts</b>	113,666	48,647	(65,019)			233.7%
<b>Total Payments</b>	100,138	52,701	(47,437)	0	(47,437)	190.0%
<b>Net Receipts over Payments</b>	<b>13,528</b>	<b>(4,054)</b>	<b>(17,582)</b>			
plus Transfer from EMR	59,810					
less Transfer to EMR	56,963					
<b>Movement to/(from) Gen Reserve</b>	<b>16,374</b>	<b>(4,054)</b>	<b>(20,428)</b>			