

# NEWBALD PARISH COUNCIL

## MINUTES OF THE MEETING OF NEWBALD PARISH COUNCIL HELD ON 13 JANUARY 2021 AT 7.30PM VIA ZOOM

**Present:** Councillors G. Steward (Chairman) B. O’Sullivan (Vice Chairman), M. Bushby, S. Dongray-Burke, J. Howard, G. Lewis, S. Milner, E. Openshaw, B. Smith, D. Stewart.

**In attendance:** Suzanne Smith (Clerk to the Council), County Cllr. P. Greenwood, Cllr. B. Gateshill.

### 1. PUBLIC FORUM - none

### 2. APOLOGIES

Cllr. J. Barrett – shielding

### 3. DECLARATIONS OF INTEREST

#### 3.1. Declarations of Interest

Cllr. Lewis – item 21 – non pecuniary  
Cllr. Milner – item 21 – non pecuniary  
Cllr. Openshaw – item 21 – non pecuniary  
Cl. O Sullivan – item 7-5 – non pecuniary

#### 3.2. Dispensations – none

### 4. APPROVAL OF MINUTES

**Resolved:** that the minutes of the meeting held on Monday 19 October 2020 are signed as a correct record.

*The Chairman moved to item 23.1 – ERYC Councillors*

#### 4.1. Members discussed the planning application for industrial pig farm down Cliffe Road (Planning Application 20/01149/PLF) with ERYC Ward Councillors, Cllrs. Gateshill and Greenwood.

While they were not optimistic about the result, both of them pledged to do what they could to put forward the Parish Council’s case at the forthcoming committee meeting, with Cllr. Gateshill saying that he would speak on the Parish Council’s behalf.

*The Chairman moved to item 5 – Finance  
Cllrs. Gateshill and Greenwood left the meeting.*

### 5. FINANCE

#### 5.1. Financial Report

**Resolved:** Members confirmed receipt and approval of the financial report which had been sent to them by email prior to the meeting. See Appendix 1.

## 5.2. External Audit Report

The Clerk tabled the External Audit Report, which had previously been provided to Members. The external auditors confirmed that NPC had followed proper practices and that no matters had come to their attention giving cause for concern that relevant legislation and regulatory requirements had not been met.

The auditors did suggest that, although still within the guidelines, it would have been better to set the public rights period sooner after the approval of the accounts. The Clerk said she had noted this and would ensure it was sooner in 2021. The delay had been due to Covid regulations, as the period was chosen to coincide with her next visit to the village.

**Resolved:** that Members have received the External Audit Report and noted its content.

## 5.3. Review of the Effectiveness of NPC's Internal Financial Controls

The Clerk reported that this had still not been achieved due to not being able to meet in person. It was agreed that she and the Chairman would go through this and bring it back to the Parish Council.

## 5.4. 2021-22 Budget Proposal

The Clerk tabled the agreed budget proposal, which had previously been sent to all Members.

**Resolved:** that the budget is approved and thus a precept of £49,109.15 is requested for the 2021-22 financial year. (See Appendix 2).

## 5.5. Parish Council Insurance

Members formally reviewed the Parish Council's insurance, ensuring that they were happy with the level of cover provided.

**Resolved:** that Parish Protect – Royal Sun Alliance is the chosen provider for 2021.

## 5.6. Approval of Payments

**Resolved:** In accordance with financial regulations, the following payments were noted and/or approved. Clerk to arrange payment where appropriate.

<u>Date</u>	<u>Payment</u>	<u>Payee</u>	<u>Reason</u>	<u>Payment Type</u>	<u>Repeated?</u>	<u>If yes, dates</u>
23/10/2020	£180.00	SLCC	Annual Membership	Int. Payment	No	
23/10/2020	£450.00	Newbald PFA	Grant for grass cutting	Int. Payment	No	
23/10/2020	£11,579.71	BACB Renewables	First stage of Energy feasibility study	Int. Payment	No	
26/10/2020	£30.00	M. Oxtoby	Delivery of newsletter	Int. Payment	No	
26/10/2020	£360.00	PKF Littlejohn	External audit	Int. Payment	No	
29/10/2020	£5.00	Createsend/Com	Send emails to email list	Pocket	Yes	29/11/20 29/12/20
30/10/2020	£353.51	HMRC	Tax and National Insurance	Int. Payment	No	
30/10/2020	£1,379.64	Miss. S. F. Smith	Clerk salary+ some back pay	Int. Payment	No	
30/10/2020	£426.27	ERPF	Pension contributions	Int. Payment	No	

02/11/2020	£449.14	Shed Grounds Maintenance	Grass cutting cemetery/churchyard	Int. Payment	Yes	23/11/20 15/12/20 5/1/21
02/11/2020	£2,200.00	Huw Forestry	Felling of tree in churchyard	Int. Payment	No	
09/11/2020	£81.00	Craig Sutherland	Maintenance work	Int. Payment	No	
13/11/2020	£3.60	Microsoft exchange	.gov.uk email address	Pocket	Yes	13/12/20 20
23/11/2020	£228.00	Cardiac Science	Defibrillator battery	Int. Payment	No	
23/11/2020	£2,304.00	Newbald PCC	Sober grant for stonework	Int. Payment	No	
23/11/2020	£1,638.79	ERYC	Streetlight Service level agreement	Int. Payment	No	
23/11/2020	£53.60	Solopress	Newsletter printing	Pocket	No	
27/11/2020	£21.00	Newbald Village Hall	Room hire	Int. Payment	No	
30/11/2020	£367.99	ERPF	Pension contributions	Int. Payment	Yes	31/12/20
30/11/2020	£249.99	HMRC	Tax and National Insurance	Int. Payment	No	
30/11/2020	£1,232.38	Miss. S. F. Smith	Clerk salary	Int. Payment	No	
15/12/2020	£15.00	H. Thurlow	Newsletter delivery	Int. Payment	No	
15/12/2020	£15.00	L. Thurlow	Newsletter delivery	Int. Payment	No	
15/12/2020	£492.00	Lodge Landscapes	Christmas tree	Int. Payment	No	
31/12/2020	£1,232.58	Miss. S. F. Smith	Clerk salary	Int. Payment	No	
31/12/2020	£249.79	HMRC	Tax and National Insurance	Int. Payment	No	
05/01/2021	£404.86	Parish Protect - Royal Sun Alliance	Parish council insurance	Int. Payment	No	
05/01/2021	£144.00	Craig Sutherland	Maintenance work	Int. Payment	No	

## 6. DECISIONS TAKEN SINCE CORONAVIRUS PREVENTED MEETINGS

**Resolved:** that NPC notes and ratifies the following decisions taken under delegated authority since the Extraordinary meeting on 19 October 2020.

Christmas	Agreement to purchase a Christmas tree for the village green.
Energy	Despite finding out that the Newbald Community Renewable Energy Project was unviable at our October meeting, NPC members agreed that BACB Renewables should complete the feasibility study as it was mostly done, and costs already incurred. However, NPC agreed with BACB Renewables that no further payment would be made until the final report had been approved by the funding provider – Tees Valley. BACB provided the final report to NPC in December 2020 and Members agreed that it should be submitted to Tees Valley, which was duly done.

Grounds Maintenance	Members considered various quotes and chose to continue using the current contractor – Shed Grounds Maintenance – to cut the grass at the cemetery and churchyard in 2021.
Insurance	Cover and quotes reviewed under delegated authority and by email. Decision taken to take up the policy with Parish Protect – Royal Sun Alliance.
Maintenance	NPC approved work by Craig Sutherland to: 1) remove dangerous leaves and moss from near the Green (Eastgate) and the snicket between Eastwold and Townside Road and the entrance to Thistledine 2) clear the footpath on Townside Road and trim the edges back
Planning	Objection to Planning Application 20/03469/PLF - Erection of 3 dwellings and associated works following the demolition of existing structures - Hall Farm Site Eastgate.  No observations on 20/03463/PLF – Erection of agricultural machinery store – Mick's Place, Hotham Road, South Newbald.  No observations on 2-/03462/PLF - Erection of agricultural storage shed and chimney to existing agricultural shed – Mick's Place, Hotham Road, South Newbald.

## 7. PLANNING

### 7.1. Notices of Decision

- 7.1.1. 20/03463/PLF** – Erection of agricultural machinery store – Mick's Place, Hotham Road, South Newbald- **Planning permission granted.**
- 7.1.2. 20/03462/PLF** - Erection of agricultural storage shed and chimney to existing agricultural shed – Mick's Place, Hotham Road, South Newbald – **Planning permission granted.**
- 7.1.3. 20/03137/PLF** - **External alterations to allow conversion of integral garage to additional living space** - Cedar House, Townside Road – **Planning permission granted.**

### 7.2. Planning Applications

**20/04071/PLF** - Construction of a dormer window to rear and installation of rooflight to front – Redmere, 5 The Mires, North Newbald.

**Resolved:** that Newbald Parish Council has no observations to make on this application.

### 7.3. Planning Applications Received After Publication of the Agenda

None received.

### 7.4. Proposed Industrial Pig Farm Down Cliffe Road (Planning Application 20/01149/PLF).

Members noted that the ERYC Planning Committee was due to discuss this application on 18<sup>th</sup> January 2021 at 2pm. The ERYC Planning Officer was recommending approval (subject to certain conditions) and Members had had sight of his report that he had submitted to the Committee.

**Resolved:** that the Chairman and the Clerk attend the Planning Committee meeting.

### **7.5. Development of Hall Farm (Planning Application 20/03469/PLF)**

No matters were raised in relation to this.

## **8. STREET LIGHTING IN SOUTH NEWBALD**

Members considered the options and:-

**Resolved:** to order a standard light £2,986.81 for the grass island on South Newbald Road at the bottom of Trundlegate.

## **9. TREE PLANTING**

Members considered proposed locations for the planting of the 19 native trees that the Parish Council had secured a grant for. The Clerk said it would not be possible to plant on Cliffe Road, as originally intended. She had not been able to obtain permission from ERYC due to the probable scheme to create passing places.

It was agreed that, subject to permission from the grant provider, the trees that would have been planted on Cliffe Road will instead be planted on The Mires, and in the churchyard, cemetery and Village Hall grounds.

Cllrs. O'Sullivan and Smith agreed to meet with the representative from Lodge Landscapes to agree precise locations for the trees.

## **10. LEAKS AND FLOODING**

### **10.1. Current Leaks and flooding**

There had been problems at the bottom of Spring Lane with ice forming on South Newbald Road due to the water coming down the lane. It was agreed that the Clerk should draw this to the attention of ERYC in order to ensure that there is adequate gritting in this location.

### **10.2. West Wolds Slow the Flow**

Cllr. O'Sullivan drew Members attention to the draft document produced by West Wolds Slow the Flow and requested that they take a look so that they could become more familiar with the work being carried out by the group and its objectives.

Ultimately, the group would like to hold online meetings, firstly with the individual parish councils involved, then with members of the public from each of the parishes, in order to obtain very specific information about flooding problems. This will then be used as a basis for drawing up an action plan to combat the problems across the West Wolds.

## **11. HIGHWAY MATTERS**

### **11.1. Community Speedwatch**

The Clerk reported that we still do not have enough volunteers to get the scheme off the ground, so this would need to be re-visited. However, that probably would be best after the Coronavirus lockdown had finished.

### **11.2. Other Highway Issues in Newbald**

Cllr. Stewart reported that all the grit bins in the village were very low. The Clerk had reported this to ERYC but so far they had not been refilled. The Clerk said she would chase this up again.

## 12. COMMUNITY RENEWABLE ENERGY SCHEME

Members considered the email received from Tees Valley Combined Authority which suggested that the report fell short of their expectations of a report of this nature. The authority had outlined several areas in which the report could be improved and had asked if this was NPC's final submission.

Members felt that, given the very large investment, it was important that the report represented good value for money and could be used as a firm springboard for any future possible renewable energy project. Therefore, it was:-

**Resolved:** that NPC asks BACB Renewables to improve the report before final submission and payment of the invoice. Once that had been done, Members would consider whether to provide a testimonial, as requested by BACB.

## 13. SOBER HILL WIND FARM COMMUNITY BENEFIT FUND

The Clerk reported that, whilst most organisations were compliant, a couple were failing to return their End of Grant Report forms despite requests to do so.

Members agreed that, while they could still apply and have grants awarded, these organisations would not actually receive further funding until they had completed all their historical End of Grant Report Forms.

It was agreed that the Parish Council would meet on Monday 1st February again to discuss the Sober Hill Wind Farm Applications.

## 14. KEEPING THE VILLAGE TIDY

Members considered items 14.1-14.3 as one single item.

Members discussed the recent work that had been carried out on Townside Road, which had been received well by residents. It was agreed that there was a large scope of works that could be tackled by employing a handyman on a regular basis, say 2 hours a week. This included all the works thrown up by the health and safety inspections and the widening of further footpaths, as had been done on Townside Road.

It was agreed that the Clerk would investigate the legalities of employing a handyman regularly on a freelance basis.

## 15. DOG FOULING

### 15.1. School Poster Competition

Cllr. Smith reported that she had the winners and that these would be revealed soon.

### 15.2 Signage

Cllr. Lewis suggested that it would be a good idea to put a few professionally created signs around the village encouraging people to clean up after their dogs. Members agreed and the Clerk said she would look into the costs of doing so.

**16. CEMETERY CHARGES**

Clerk recommended that the current charges be kept as they are. They are still in keeping with nearby cemeteries.

*Resolved:* that the cemetery charges are kept at the current rates.

**17. NEIGHBOURHOOD PLAN**

Members expressed interest in this and agreed they would like to find out more. The Clerk said that an ERYC Officer had offered to hold a zoom meeting to discuss the benefits, processes and costs involved in creating a Neighbourhood Plan so she would set this up.

**18. CHRISTMAS LIGHTS**

Time being short, this item was deferred.

**19. BULK PURCHASE OF HAND SANITISER**

The Clerk said that only the church had expressed interest when she tried to gauge interest, therefore she did not feel that this idea had any legs.

**20. NPFA**

Cllr. Lewis said that he had nothing to report at this moment in time. The Chairman said that NPFA had been granted the full amount requested by Sancton Hill Wind Farm Community Benefit Fund for the new fencing.

**21. VILLAGE HALL**

Cllr. Milner stated that the Village Hall remains shut due to Covid-19. However, funding applications were being worked on for Phase 3. The Chairman reported that the Village Hall's application for funding for security cameras had been approved by the Sancton Hill Wind Farm Community Benefit Fund.

**22. NYPP**

Cllr. Stewart said that, while normal activities had had to cease due to the Covid-19 lockdown, NYPP was going to hold a Zoom meeting to discuss potential activities for older children.

**23. ERYC COUNCILLORS - See Item 4.1****24. INFORMATION EXCHANGE**

None.

Meeting closed at 9.35pm

## Appendix 1 – Financial Report provided to Council

Date 11/01/2021		Newbald Parish Council Current Year				Page 1	
Time 15:27		Council Detail Report 31 December 2020					
	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget	
<b>RECEIPTS</b>							
<b>110 Income</b>							
1076 Precept	48,647	48,647	0			100.0%	
1150 Cemetery Income	2,175	0	(2,175)			0.0%	
<b>Subtotal</b>	<b>50,822</b>	<b>48,647</b>	<b>(2,175)</b>	<b>0</b>	<b>0</b>	<b>104.5%</b>	
<b>120 Sober Hill Wind Farm</b>							
1100 Sober Hill Wind Farm Income	26,963	0	(26,963)			0.0%	
<b>Subtotal</b>	<b>26,963</b>	<b>0</b>	<b>(26,963)</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	
<b>130 Community Renewable Energy</b>							
1180 Newbald Energy Project income	15,000	0	(15,000)			0.0%	
<b>Subtotal</b>	<b>15,000</b>	<b>0</b>	<b>(15,000)</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	
<b>999 VAT Data</b>							
115 VAT on Receipts	3,008	0	(3,008)			0.0%	
<b>Subtotal</b>	<b>3,008</b>	<b>0</b>	<b>(3,008)</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	
<b>TOTAL RECEIPTS</b>	<b>95,793</b>	<b>48,647</b>	<b>(47,146)</b>	<b>0</b>	<b>0</b>	<b>196.9%</b>	
<b>PAYMENTS</b>							
<b>120 Sober Hill Wind Farm</b>							
4155 Wind Farm Grant - Church Rooms	1,980	0	(1,980)		(1,980)	0.0%	
4156 Wind Farm Grant - NPFA	4,267	0	(4,267)		(4,267)	0.0%	
4157 Wind Farm Grant - St Nicholas	2,304	0	(2,304)		(2,304)	0.0%	
4158 Wind Farm Grant - Village Hall	3,737	0	(3,737)		(3,737)	0.0%	
4159 Wind Farm Grant - Other	6,180	0	(6,180)		(6,180)	0.0%	
4190 Bank Charges	54	0	(54)		(54)	0.0%	
<b>Subtotal</b>	<b>18,522</b>	<b>0</b>	<b>(18,522)</b>	<b>0</b>	<b>(18,522)</b>	<b>0.0%</b>	
<b>130 Community Renewable Energy</b>							
4190 Bank Charges	36	0	(36)		(36)	0.0%	
4440 Energy Feasibility Study	11,580	0	(11,580)		(11,580)	0.0%	
<b>Subtotal</b>	<b>11,616</b>	<b>0</b>	<b>(11,616)</b>	<b>0</b>	<b>(11,616)</b>	<b>0.0%</b>	
<b>210 Administration</b>							
4000 Clerk	11,091	14,928	3,838		3,838	74.3%	
4001 HMRC Tax/NI	2,248	3,175	927		927	70.8%	
4002 Pension Cost	3,311	4,873	1,561		1,561	68.0%	
4100 Administration Expenses	0	50	50		50	0.0%	
4110 Training Expenses	0	200	200		200	0.0%	
4112 Staff Expenses	52	156	104		104	33.3%	
4113 Mileage Costs	38	50	12		12	75.5%	
4115 Broadband/Telephone	28	168	141		141	16.5%	
4118 IT & Software	1,191	968	(223)		(223)	123.1%	
4119 Defibrillator Costs	190	247	57		57	76.9%	
4120 Election Expenses	623	0	(623)		(623)	0.0%	
4121 Dog waste costs	60	124	64		64	48.5%	
4122 Community Engagement Fees	45	77	32		32	58.3%	
4124 Audit Fees	585	592	7		7	98.8%	

Continued over page

Date 11/01/2021

## Newbald Parish Council Current Year

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Time 15:27

## Council Detail Report 31 December 2020

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4125 Room Hire	21	192	171		171	11.0%
4126 Newsletter & Associated Costs	251	398	147		147	63.0%
4127 Postage & Stationery	52	50	(2)		(2)	104.4%
4128 SLCC/ERNLLCA	716	708	(9)		(9)	101.2%
4150 Grants and Donations	450	5,000	4,550		4,550	9.0%
4160 Contingency Fund	0	3,000	3,000		3,000	0.0%
4190 Bank Charges	66	144	78		78	45.8%
<b>Subtotal</b>	<b>21,018</b>	<b>35,100</b>	<b>14,082</b>	<b>0</b>	<b>14,082</b>	<b>59.9%</b>
<b>220 Council Activity</b>						
4117 Christmas Tree & Lights	410	391	(19)		(19)	104.8%
4210 Maintenance	81	1,768	1,687		1,687	4.6%
4230 Clock	155	164	9		9	94.3%
4250 Street Lighting	1,366	1,743	377		377	78.3%
4420 Capital Acquisitions	0	1,000	1,000		1,000	0.0%
<b>Subtotal</b>	<b>2,012</b>	<b>5,067</b>	<b>3,056</b>	<b>0</b>	<b>3,056</b>	<b>39.7%</b>
<b>230 Cemetery</b>						
4116 Council tax/Utilities	145	159	14		14	91.0%
4210 Maintenance	0	3,900	3,900		3,900	0.0%
4310 Cemetery Development	0	500	500		500	0.0%
4330 Grass Cutting	1,684	2,246	561		561	75.0%
<b>Subtotal</b>	<b>1,829</b>	<b>6,805</b>	<b>4,976</b>	<b>0</b>	<b>4,976</b>	<b>26.9%</b>
<b>250 Churchyard</b>						
4210 Maintenance	150	3,000	2,850		2,850	5.0%
4330 Grass Cutting	1,684	2,246	561		561	75.0%
<b>Subtotal</b>	<b>1,834</b>	<b>5,246</b>	<b>3,411</b>	<b>0</b>	<b>3,411</b>	<b>35.0%</b>
<b>999 VAT Data</b>						
515 VAT on Payments	1,420	0	(1,420)		(1,420)	0.0%
<b>Subtotal</b>	<b>1,420</b>	<b>0</b>	<b>(1,420)</b>	<b>0</b>	<b>(1,420)</b>	<b>0.0%</b>
<b>TOTAL PAYMENTS</b>	<b>58,250</b>	<b>52,218</b>	<b>(6,032)</b>	<b>0</b>	<b>(6,032)</b>	<b>111.6%</b>
<b>Total Receipts</b>	<b>95,793</b>	<b>48,647</b>	<b>(47,146)</b>			<b>196.9%</b>
<b>Total Payments</b>	<b>58,250</b>	<b>52,218</b>	<b>(6,032)</b>	<b>0</b>	<b>(6,032)</b>	<b>111.6%</b>
<b>Net Receipts over Payments</b>	<b>37,543</b>	<b>(3,571)</b>	<b>(41,114)</b>			
plus Transfer from EMR	30,120					
less Transfer to EMR	41,963					
<b>Movement to/(from) Gen Reserve</b>	<b>25,699</b>	<b>(3,571)</b>	<b>(29,270)</b>			

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**Newbald Parish Council Current Year**
**Bank - Cash and Investment Reconciliation as at 31 December 2020**


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**Confirmed Bank & Investment Balances**
Bank Statement Balances

		0.00
30/12/2020	Current Bank Account	62,029.95
31/03/2018	HSBC Current Account	0.00
31/03/2018	HSBC Deposit Account	0.00
31/12/2020	Wind Farm Current Account	43.89
31/12/2020	Wind Farm Deposit Account	24,597.37
31/12/2020	Pockit Card	257.93
31/12/2020	Newbald Energy 20427702	3,384.29

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**90,313.43**
All Cash & Bank Accounts

1	NPC Unity Current Bank A/c	62,029.95
2	NPC HSBC Current A/c	0.00
3	NPC HSBC Deposit A/c	0.00
4	Wind Farm Current A/c	43.89
5	Wind Farm Deposit A/c	24,597.37
6	Pockit Card	257.93
7	Newbald Energy	3,384.29
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>90,313.43</b>

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	2020/21 Budget	2020/21 Actual to 5/11/20	Probable Year End Actual	2021/22 Budget	Budget Variances 2020-21	
<b>EXPENDITURE</b>						
<b>Council Activity</b>						
Village Maintenance	£1,768.38	£0.00	£1,128.00	£5,672.00	£-640.38	Probable actual for 2020-21 includes Beck clearance (300) and maintenance costs of 2 hours a week (at £18 an hour) from November onwards (handyman). Budget for 2021-22 assumes handyman rate will stay the same but will cover the whole year (2 hours a week). Also allows for the restoration of a bench, such as the one on South Newbald Road (opposite Mick Richard's) Also allows £500 for as yet unforeseen expenses. <b>NB Assumes no need to pay out for winter maintenance either in 2019-20 or 2020/21 as we have not had to do so since 2010-2011.</b>
Clock	£164.44	£155.00	£155.00	£159.65	£-9.44	Service of clock has already been paid for for 202/21. No further spend expected this year. Budget for 2020-21 anticipates that the only spend on the clock will be the service and allows for 3% inflation on those prices.
Street lighting	£1,743.03	£0.00	£1,365.66	£1,406.63	£-377.37	The probable actual for 2020-21 is precise figure as Street Lighting bill has already been received. The budget for 2021-22 assumes a further 3% increase in price
Christmas Tree and Lights	£391.40	£0.00	£410.00	£422.30	£18.60	This year it is anticipated that NPC will only buy a Christmas tree, as the lights and the batteries are still in working order. The cost of £410 is an actual quote. This is significantly more than last year due to low availability of trees. This is a different type of tree- a Nordman Fir which is more expensive. The budget for 2021-2022 allows for a 3% increase on the cost of the 2020-21 tree
Capital Acquisitions	£1,000.00	£0.00	£2,770.00	£4,870.22	£1,770.00	Assumes we will purchase trees for planting in 4 locations around the village (£2,390.00). <b>The trees will be offset by a grant, already offered.</b> Assumes we will plant 4 common Alders on the Little Beckiesies (£380.00). <b>This spend will also be mostly offset by a grant.</b> A budget of £500 is allowed for 2020-21 for the purchase of another bench for the corner of Westgate and the A1034 plus the cemetery and £500 for possible other capital acquisitions which may be necessary. £3,370.22 is budgeted to install a streetlight in South Newbald (based on actual quote.)
Contingency	£3,000.00	£0.00	£0.00	£3,000.00	£-3,000.00	<b>Any overspends have been shown against the category in which they occurred so we can see spending patterns.</b> This allows for potential unforeseen circumstances in the 2021-22 year.
<b>Cemetery</b>						
Council tax/Utilities	£159.14	£145.00	£145.00	£149.35	£-14.14	Total spend so far this year is on rates. Anticipated £0 spend on water in 2020-21 as we are £78.89 in credit. Credit will also see us through the next year. Next year we will again pay non domestic rates and have assumed a 3% increase in spend.
Maintenance	£3,900.00	£0.00	£320.00	£2,412.00	£-3,580.00	Probable actual for 2020-21 assumes £200 on pest control and £120 for eliminating rabbit holes. Budget for 2021-22 allows for full year of pest control inflated by 3% and £3,500 for removing the wire fence and replacing it with a new rabbit control fence (carried forward).
Cemetery Development	£500.00	£0.00		£500.00	£-500.00	No spend anticipated this year. Budget for 2020-21 allows £500 for miscellaneous development.
Grass Cutting	£2,245.68	£1,310.00	£2,245.68	£2,313.05	£0.00	The budget for 2021-22 is 202-21 price with assumed 3% rise.
<b>Churchyard</b>						
Maintenance	£3,000.00	£150.00	£150.00	£1,500.00	£-2,850.00	So far we have spent £150 on removing a dangerous tree. We have removed the beech tree at a cost of £2,200 but this was done using a grant from the Sober Hill Wind Farm Community Benefit Fund so is not included here. 2012-21 year's budget is set at £500 to allow for eventualities such as moss clearance and £2,500 for further tree report/maintenance (as advised by our arboricultural consultant plus conditions set by ERYC). This would have been done in the 2020-21 year but Covid-19 has slowed things down.
Grass Cutting	£2,245.68	£1,310.00	£2,245.68	£2,313.05	£0.00	The budget for 2021-22 is 202-21 price with assumed 3% rise.
<b>Administration</b>						
Clerk	£14,928.43	£8,626.00	£14,788.56	£15,084.33	£-139.87	Budget for 2021-22 assumes pay will increase by 2% (not yet agreed by professional body SLCC)
HMRC Tax/NI	£3,175.45	£1,748.00	£2,999.88	£3,059.88	£-175.57	Based on increase of 2% on gross salary (not yet agreed by SLCC)
Pension Cost	£4,872.77	£2,575.00	£4,415.88	£4,504.20	£-456.89	Based on increase of 2% (not yet agreed by SLCC)
Insurance	£483.97	£0.00	£483.97	£498.49	£0.00	Predicted actual spend for 2020-21 is based on estimate provided by insurance company. Budget for 2021-22 allows for 3% increase in cost
Administration expenses	£50.00	£0.00	£25.00	£50.00	£-25.00	This is miscellaneous administration spending which has come about as a catch all required after the rest of the administration budget was broken down for the Rialtas system. Assume £25 spend in 2020-21. The assumption is that not much of this will be spent and that a low rate of £50 can be maintained in 2021-22.
Training	£200.00	£0.00	£0.00	£200.00	£-200.00	Assumes no spend on training in 2020-21 financial year; this is mainly due to Coronavirus. Budget for 2021-22 trainings is for the Clerk and Councillors
Staff expenses	£156.00	£52.00	£156.00	£168.00	£0.00	Assumes Clerk 'work from home' expenses stay at £13 a month for the rest of this year (2020-21) and goes up to £14 (2021-22)

