

NEWBALD PARISH COUNCIL

MINUTES OF THE MEETING OF NEWBALD PARISH COUNCIL HELD AT NEWBALD VILLAGE HALL ON 3 FEBRUARY 2020 AT 7.30PM

Present: Councillors G. Steward (Chairman) B. O’Sullivan (Vice Chairman), J. Barrett, M. Bushby, S. Dongray-Burke, J. Howard, G. Lewis, S. Milner, E. Openshaw, B. Smith, D. Stewart.

In attendance: Suzanne Smith (Clerk to the Council)

1. PUBLIC FORUM

None

2. APOLOGIES FOR ABSENCE

County Cllrs P. Greenwood and B. Gatheshill.

3. DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE CODE OF CONDUCT

3.1. Declarations of Interest

Cllr. Howard – item 16 – non pecuniary

Cllr. Lewis – items 15, 16 – non pecuniary

Cllr. Milner – items 2-2)-iii, 16 – non pecuniary

Cllr. Openshaw – item 16 – non pecuniary

3.2. Dispensations – None

4. APPROVAL OF MINUTES

Resolved: that the minutes of the meeting held on 13 January 2019 are signed as a correct record.

4.1. The Chair moved to item 21- Laptop Problems

Resolved: that the Clerk has delegated authority to spend whatever she needs to get a new high performance PC which meets the Council’s needs, whilst ensuring value for money.

5. FINANCE

5.1. Annual Governance Statement – Statement 6

Members considered the statement, using the detailed advice provided by ERNLLCA.

Resolved: that NPC meets all the criteria and can legitimately respond ‘yes’ to this.

5.2. Payments to Authorise

Resolved: In accordance with financial regulations, the following payments were noted and/or approved.

Clerk to arrange payment where appropriate.

Int. Payment	Newbald Village Hall – room hire for 2020	£222.00
Int. Payment	Clerk Salary	£1,198.91
Int. Payment	HMRC Tax & NI	£243.07
Int. Payment	East Riding Pension Fund	£386.73
Int. Payment	Lodge Landscapes – Christmas Tree Supply	£420.00
Int. Payment	Clerk expenses	£39.24
Pocket	Avast – PC Cleanup annual licence	£19.99
Int. Payment	Came & Company – PC Insurance	£465.86
Int. Payment	Came & Company – additional premium to cover streetlights and building in cemetery	£105.80
Pocket	Stargrange – monthly cost for email subscribers	£5.00
Int. Payment	Shed Grounds Maintenance – grass cutting	£436.06

6. PLANNING

6.1. Notices of Decision – none

6.2. Planning Applications

- 6.2.1. 19/04042/PLF** - Change of use of land to domestic garden, to extend the existing gardens of numbers 10, 11, 12, 14 & 15 Monckton Rise

Resolved: that NPC has no observations to make on this planning application.

- 6.2.2. 19/04211/PLF** – Erection of a single story extension to side and overcladding to existing elevations at Newbald Village Hall, Townside Road

Resolved: that NPC has no observations to make on this planning application.

- 6.2.3. 19/04324/PLF** – Erection of 3 dwellings and associated access following demolition of existing bungalow and outbuildings – Holmlea, South Newbald Road.

Resolved: that NPC comments as follows: “Newbald Parish Council is concerned whether the drainage and sewage systems are sufficiently robust to cope with the extra load these properties will create. This observation follows numerous leaks and flooding problems that have occurred around the village of late”.

6.2.4. Planning Applications Received After Publication of the Agenda

None received.

7. CCTV TO PROTECT THE CHURCH

Members considered a quote from the security company SCAMP and further details about how the Church could be protected. It was agreed that this matter should not be pursued at present.

8. CHURCH ROOM DOORS

The York Diocese had confirmed that the outer Church Rooms doors did not belong to them. It was therefore presumed that they belonged to the neighbours to the left of the Church Rooms as they had an entrance to their back garden from the passageway behind the doors. However, although the Clerk and the Chairman had tried to make contact with the owners, they had not so far had any luck. The Chairman said he would try again and keep Members apprised.

It was agreed that once private ownership was established, the owners would be asked i) if they would agree to the doors being replaced and ii) if they will contribute to the cost of the work (but they would not be asked to pay the whole amount).

Cllr. O'Sullivan agreed to alert the Newbald Young People's Project Committee of the situation, as they are currently seeking quotes to replace the doors ready to submit an application to the Sober Hill Wind Farm Community Benefit Fund.

9. HIGHWAYS MATTERS

9.1. Making Newbald's Roads Safer

Cllr. O'Sullivan said she had seen a large number of vehicles belonging to the Hull company The Ashcourt Group driving through the village. She thinks they are using the village as a cut through. It was agreed that the Clerk would contact the company and ask if their drivers could use a different route.

Cllr. Stewart raised the possibility of requesting a 20mph zone throughout the whole village. Members did not feel that was likely to be approved, nor was it appropriate, especially as 20mph speed limits are not enforced.

9.2. Parking on the Green in South Newbald

The Clerk said that after writing to the residents at Whale Bridge Park, she had received a letter explaining their parking problems and asking for help with measures to protect the grass as their neighbours have. It was agreed that they should be signposted to ERYC for help with this.

Members did say that the residents were no longer parking on the green triangle in the middle of the road, which was welcome.

9.3. Request for 30mph Signs

The Clerk informed the meeting that ERYC had refused 30mph signs for South Newbald Road on the basis that it was unlawful to have such repeaters signs on a road where there are streetlights. They acknowledged

that they were there before but stated that they should not have been.

10. LEAKS AND FLOODING

The Clerk said she was waiting to hear back from the Yorkshire Water (YW) representative, but as soon as she did, she would confirm a date and time for the meeting with ERYC and YW.

11. PROTECTING VILLAGERS FROM SCAMS

The Clerk asked Members when they would like to hold the public meeting to educate people about the different types of scams that they need to be aware of. It was agreed that it would be better first to gauge interest levels via the newsletter and then organise the meeting if the interest is high enough.

12. COMMUNITY RENEWABLE ENERGY SCHEME

The Chairman and Cllr. Howard said that they had now decided to pursue this matter directly with ERYC and would organise a meeting soon. There was another knowledgeable volunteer that had offered help and they hoped to meet with her too. They said they would report back at the next meeting.

13. REQUEST FOR CHURCH SIGN

No further progress had been made with this. The ERYC's position was still that they would not approve any application because it did not meet the rules introduced in 2012 which were designed to cut down the proliferation of signs on the Highway. The Clerk said she had not yet heard back from Cllr. Greenwood as to whether she had made any progress in contesting this decision.

14. PLANTING OF TREES ON THE MIRES

The Clerk said she had met with a representative from Lodge Landscapes and agreed where the trees should be planted on The Mires. She said that they would be planted shortly.

15. NPFA

Cllr. Lewis said that he had nothing to report.

The Clerk said that the NPFA Secretary had raised the matter of the southern boundary of the lane and the fact that it needed tidying up and the wire removing. The Chairman said that he would be happy to speak to the Hall family about this.

16. VILLAGE HALL

Members of the Village Hall Management Committee said they did not have anything to report at present. They were waiting for the approval of the planning application.

The recent ceilidh held at the Hall had been a big success. They also had a Wedding booking.

The Clerk said she would continue trying to get rid of the recycling bin outside the Hall.

Despite assurances that it would go, it was still there. Cllr. Openshaw said he too had asked for it to be removed.

17. NYPP

Cllr. Stewart said she did not have much more news beyond what had already been discussed. She said that the Committee did want to install motion sensitive lights for the passage way.

18. COMMUNITY BUS

The Clerk said that Beverley Community Lift had committed to paying back the Sober Hill Wind Farm Community Benefit Fund money that it had not used and that she hoped to receive it soon.

19. COMMUNITY SUPERFAST BROADBAND SOLUTION

The Clerk said that she was still waiting for BT to provide an estimated cost for connecting the remaining properties to their superfast broadband network.

20. POWER CUTS AND MOBILE PHONE USE IN NEWBALD

The Clerk said she had heard from the Senior Manager, Policy & Public Affairs at BT. BT was continuing to liaise with the power company about the problem. Initial testing had shown that the outages at the mast were not sufficient to warrant a back-up power system. However BT had agreed to do a more detailed analysis (down to 15 minute intervals). If BT was to find regular power interruptions of these lengths, it would make a formal approach to the power company, provide the detailed analysis and impact assessment and ask for the power company to resolve it. This would also have the parallel benefit of addressing any wider mains supply issues that the village has.

21. LAPTOP PROBLEMS

See minute 4.1.

22. ERYC COUNCILLORS

None were present.

23. INFORMATION EXCHANGE

23.1. Cllr. O'Sullivan said that she had completed a survey about the Village Walkabout service provided by ERYC. There had made sure they knew about a few things that had been talked about but not completed. She tabled some photos of the Hall Farm boundary wall which was bowing and splitting and reaching the point where it could be dangerous. The Clerk said she would take this up and see if she could get the owners Dixon to take some action, with ERYC's help if need be.

23.2. Cllr. O'Sullivan also commented that the work that had been carried out at the Becksies was

very impressive. There were now 2 ponds on the site and this would encourage more wildlife.

- 23.3.** Cllr. Lewis said a member of the public had once again raised the issue of South Newbald Road being very dark at night and requested that extra street lighting might be considered.

The Clerk said that she would put this on the agenda for the next meeting.

- 23.4.** A Member raised the problem of maintenance issues at the unoccupied property Denver Lodge on Burgate. One of the boundary walls was considered dangerous. It was agreed that this would go back on the next agenda.

- 23.5.** The Chairman said he would like the Council to consider whether Co-op corner should have a litter bin. The Clerk agreed to put this on the next agenda.

- 23.6.** Cllr. Bushby informed Members that a formal 30 day notice was now on display indicating that the beech tree in the Churchyard was going to be felled. He also said that, as there were now birds nesting in the tree, the felling may need to be delayed still further.

24. CORRESPONDENCE

- 24.1.** East Riding Neighbourhood Watch Newsletter – Opportunity to attend a Neighbourhood

- 24.2.** Watch Networking Event on the morning of Saturday 25th April at Beverley.

Meeting finished at 9.30pm

Date 08/01/2020

Newbald Parish Council Current Year

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Council Detail Report 31/12/2019

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
RECEIPTS						
Income						
Precept	47,692	47,692	0			100.0%
Bank Interest Received	27	0	(27)			0.0%
Cemetery Income	701	0	(701)			0.0%
Subtotal	48,420	47,692	(727)	0	0	101.5%
Sober Hill Wind Farm						
Sober Hill Wind Farm Income	26,752	0	(26,752)			0.0%
Subtotal	26,752	0	(26,752)	0	0	0.0%
VAT Data						
VAT on Receipts	1,996	0	(1,996)			0.0%
Subtotal	1,996	0	(1,996)	0	0	0.0%
TOTAL RECEIPTS	77,167	47,692	(29,475)	0	0	161.8%

PAYMENTS**Sober Hill Wind Farm**

Wind Farm Grant - Other	5,860	0	(5,860)		(5,860)	0.0%
Bank Charges	54	72	18		18	75.0%
Subtotal	5,914	72	(5,842)	0	(5,842)	8213.9%

Administration

Insurance	466	350	(116)		(116)	133.1%
Clerk	10,791	14,723	3,932		3,932	73.3%
HMRC Tax/NI	2,187	3,095	908		908	70.7%
Pension Cost	3,481	5,130	1,649		1,649	67.9%
Administration Expenses	0	50	50		50	0.0%
Training Expenses	80	200	120		120	40.0%
Staff Expenses	117	200	83		83	58.5%
Mileage Costs	23	50	27		27	46.8%
Broadband/Telephone	123	206	83		83	59.5%
IT & Software	407	300	(107)		(107)	135.8%
Defibrillator Costs	190	150	(40)		(40)	126.7%
Dog waste costs	75	200	125		125	37.5%
Community Engagement Fees	135	100	(35)		(35)	134.7%
Audit Fees	575	605	30		30	95.1%
Room Hire	150	250	100		100	60.0%
Newsletter & Associated Costs	160	398	238		238	40.1%
Postage & Stationery	23	100	77		77	23.1%
SLCC/ERNLLCA	687	683	(4)		(4)	100.5%
Grants and Donations	5,779	5,000	(779)		(779)	115.6%
Contingency Fund	0	3,000	3,000		3,000	0.0%
Bank Charges	60	77	17		17	77.8%
Subtotal	25,507	34,866	9,358	0	9,358	73.2%

Council Activity

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Date 08/01/2020

Newbald Parish Council Current Year

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Council Detail Report 31/12/2019

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
Christmas Tree & Lights	350	412	62		62	85.0%
Maintenance	699	796	97		97	87.9%
Clock	0	160	160		160	0.0%
Street Lighting	1,366	2,080	714		714	65.7%
Capital Acquisitions	993	2,000	1,007		1,007	49.7%
Subtotal	3,408	5,447	2,039	0	2,039	62.6%
Cemetery						
Council tax/Utilities	177	212	35		35	83.4%
Maintenance	5,209	1,500	(3,709)		(3,709)	347.3%
Cemetery Development	0	500	500		500	0.0%
Grass Cutting	1,635	2,300	665		665	71.1%
Subtotal	7,021	4,512	(2,509)	0	(2,509)	155.6%
Churchyard						
Maintenance	200	500	300		300	40.0%
Grass Cutting	1,635	2,300	665		665	71.1%
Subtotal	1,835	2,800	965	0	965	65.5%
VAT Data						
VAT on Payments	2,528	0	(2,528)		(2,528)	0.0%
Subtotal	2,528	0	(2,528)	0	(2,528)	0.0%
TOTAL PAYMENTS	46,214	47,697	1,483	0	1,483	96.9%
Total Receipts	77,167	47,692	(29,475)			161.8%
Total Payments	46,214	47,697	1,483	0	1,483	96.9%
Net Receipts over Payments	30,953	(5)	(30,958)			
plus Transfer from EMR	0					
less Transfer to EMR	11					
Movement to/(from) Gen Reserve	30,942	(5)	(30,947)			

Newbald Parish Council Current Year
Bank - Cash and Investment Reconciliation as at 31 December 2019

Confirmed Bank & Investment Balances
Bank Statement Balances

31/12/2019	Current Bank Account	42,443.17
31/03/2018	HSBC Current Account	0.00
31/03/2018	HSBC Deposit Account	0.00
31/12/2019	Wind Farm Current Account	4.34
31/12/2019	Wind Farm Deposit Account	29,509.00
31/12/2019	Pockit Card	78.02

72,034.53
Receipts not on Bank Statement
0.00
Closing Balance

72,034.53

All Cash & Bank Accounts

1	NPC Unity Current Bank A/c	42,443.17
2	NPC HSBC Current A/c	0.00
3	NPC HSBC Deposit A/c	0.00
4	Wind Farm Current A/c	4.34
5	Wind Farm Deposit A/c	29,509.00
6	Pockit Card	78.02
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	72,034.53
